



MT LAWLEY-INGLEWOOD CRICKET CLUB

home of the mighty panthers...

Meeting Number: 1

Date: 10 December 2019

Attendees: Cameron McCulloch, Todd Carrol, Eamonn Smiley, Lisa Bell and Tim Bowden-Jones, Mohammed-Ali Daderker

Apologies: Adrian Hopman

Meeting Commenced at 7pm

Item	Description	Action/Date
	General Discussion/Business Arising nil	
1.	<p>Constitution update and roles</p> <ul style="list-style-type: none"> • The constitution is currently being updated and ratified by the lawyer, Brett Meredith. • No real change to roles but Lisa is the new-comer as secretary. • Some discussion about the secretary role: <ul style="list-style-type: none"> • Email communications • Clean-up MyCricket • Compile of list team, team managers, coaches • Correspondence via email 	<p>Action: Todd to clean up seniors on MyCricket and provide a list of key members.</p> <p>Action: Tim to provide comparative list to Lisa with Team Managers and coach etc.</p> <p>Action: Cam to provide details for the email account to Lisa. Lisa to send on correspondence as relevant.</p>
2.	<p>Heinz and Betty Handover</p> <ul style="list-style-type: none"> • Handover occurred on the afternoon of 10 December 2019. <ul style="list-style-type: none"> ○ Keys and bank statements for the current financial year ○ Book for the canteen ○ Country week information ○ Email address information ○ \$25.05 in petty cash ○ Receipt for \$122.10 for icy poles, which was paid to Heinz in cash on the 10 December. 	No further action required.
3.	<p>Financial update</p> <ul style="list-style-type: none"> • \$10 422.39 net profit • Current bank balance is \$17867.96 (old Seniors account) • Westpac account: \$832.55 (Juniors account) • Toyota – Good for cricket raffle Is now open and the link for the club will be sent. The draw closing date to be confirmed. This has proven to be a good fund raiser for the seniors as all money raised from the raffle goes to the club. 	<p>Action: Cam to contact Ken McCallum to close Westpac account. Funds to be transferred to the NAB (Seniors account)</p> <p>Action: Tim to email the junior members, Todd to advertise on Facebook and the Seniors.</p>
4.	<p>Sponsors</p> <ul style="list-style-type: none"> • Bendigo – the account has just been opened, with \$2500. A debit card has been provided to Ali and Todd. Statements will go to Cam McCulloch. • Calendar and sponsor recognition <ul style="list-style-type: none"> ○ Calendar to be updated to ensure that sponsors are recognised and acknowledged. 	Action: Cam to update the sponsorship calendar accordingly.

5.	<p>Events</p> <ul style="list-style-type: none"> • 13 December – Two girls from the U15s will be participating in the Toyota for Cricket run. • 21 December – Seniors Xmas windup <ul style="list-style-type: none"> ○ Will start at the club rooms • 6 to 10th January – Country week juniors <ul style="list-style-type: none"> ○ Teams to pre-order and prepay food. ○ Canteen for coffee and other food. • 19th to 24th January – Country week seniors • 20th January 2020 – group booking form has been obtained. Scorchers v Sixers 6.40pm game. An invite will be sent out to gauge interest and then a booking will be made. • 8th February Quiz night <ul style="list-style-type: none"> ○ Will occur at the club. Quizmaster costs \$500.00 ○ Approx 10 to 12 tables of 8 to 10 people ○ Promotion to start around first week of January ○ Sponsors to be approached for prizes. • Junior school holidays <ul style="list-style-type: none"> ○ Tom Beaton and David Virgo clinics to be advertised via the club 	<p>Action: Ali to ask his mum about prospect of catering for junior and senior country week. Cam to apply for variation of the liquor license.</p> <p>Action: Todd to knock out a flyer and post online with interest to be indicated by 31 December.</p> <p>Action: Quiz night to be promoted from the 1st week of January.</p> <p>Action: Todd to advertise clinics on Facebook and other online platforms.</p>
6.	<p>Revamping the canteen</p> <ul style="list-style-type: none"> • Cleaner coming in 11 December 2019 • Currently running at a loss. Menu needs to be reviewed. Suggestions included: <ul style="list-style-type: none"> ○ Cool drinks ○ Icy poles – zooper doopers ○ Coffee, tea etc ○ Pies, sausage rolls etc ○ Toasties 	<p>Action: Cam to ask Nick Wyburne-Cobb to draft a practical menu for the canteen.</p> <p>Action: Lisa to coordinate canteen on Saturday 1 February</p> <p>Action: Committee to discuss canteen grand opening in January</p>
7.	<p>Juniors</p> <ul style="list-style-type: none"> • Stirling (\$900) and Cricket Australia grants (\$1250)– Shade sails were purchased - \$1253; 16 x Helmets (worth \$1250). \$897.00 leftover. • Some discussion about what is needed to support Junior competitions. First aid kits and electronic scoring devices were identified. • Price reduction for master blasters and junior blasters for the second half of the season • Implementation of a junior’s sub-committee/additional volunteers, roles could include: <ul style="list-style-type: none"> ○ Girls coordinator ○ Equipment coordinator – not needed as equipment will become the responsibility of the coaches – with processes in place on Tuesdays and Thursdays training nights. ○ Canteen coordinator • Coaches meeting to be held on Wednesday 29 January 2020 to discuss new processes and procedures in relation to equipment and other matters. • Entering of game results is no longer required as the electronic facility replaces this. The paper copy is still used as a back-up and can be uploaded into MyCricket when the electronic devices fail. • Parental survey – could be useful to obtain some feedback and ideas about the future direction of the club. 	<p>Action: Eamon to source quote for 7 first aid for each junior team and one larger kit for here.</p> <p>Action: Ali to source quote for 2 electronic devices for each team.</p> <p>Action: Tim to update the price reduction on MyCricket – done.</p> <p>Action: Todd to draft a survey to be used with parents and other stakeholders. This will be presented at next meeting.</p>

	Next meeting items: <ul style="list-style-type: none">• Canteen relaunch and canteen coordinator• Coaches meeting• End of season arrangements	
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Meeting concluded at 8.30pm

Attachments to minutes: nil